

Project 09009 Wheelchair with One-Arm Operation

Team Values and Norms

Communication

Communication is the key to any successful project. E-mails and cell phones shall be used to remain in contact with other group members. E-mails shall be checked often enough to ensure that no message is left unread. This ensures that each member is aware of all team meetings and any important notices.

Respect

Members of the team shall respect one another. This includes keeping an open mind regarding opinions and ideas. No suggestion shall be deemed too far-fetched; creativity is encouraged. By accomplishing this, work is accomplished more efficiently, and members are happier to be involved.

Team members shall be honest with one another and also avoid placing blame for any undesirable situation. High morale is of the utmost importance to team cohesiveness.

Responsibility

Each member shall be responsible for the work assigned to them. All work shall be delegated fairly, and shall be completed by the assigned date. If the work cannot be completed by the specified date, then that member shall not hesitate to ask for assistance from the rest of the team to finish the work. Members shall not be afraid to ask for help! Finally, all work shall be done to the best of one's ability.

If a team member is unable to attend a meeting, it is their responsibility to contact as many other members as needed to ensure that the group is aware of their forthcoming absence.

It is also the responsibility of the team to ensure that it does not succumb to a "group-think" mentality. Having tunnel vision with regard to a design will ultimately lead to a less optimal solution.