

3rd Team Meeting / Marble Cake Swirl -P12712

Date: Tuesday, September 20, 2011
Time: 6pm - 730pm

Location: 4th Floor of COE
Call In:

I Open Meeting

Objective: To have a further discussion on our ideas and possibilities of potential mixing / motion.
Notes: Ryan, Benson, Arwen and Kenyon were present for this meeting. Aaron was absent due to personal reasons.

II Action Items from Previous Meeting

	Responsible	Due Date	
1	Foil pans and various batters were brought into the meeting	Ryan & Benson	9/20/2011
2			
3			

III Agenda Topic

	Agenda Topic	Notes
1	Topic 1: Availability Calendar on Google	Test the calendar if it is functional to everyone.
2	Topic 2: Possible trips to Wegman's bakery	Possibly another trip to the bakery to see the process and talk to maintenance / production if possible
3	Topic 3: Cake batter	Batter was brought in with pans and utensils to replicate the swirling process
4	Topic 4: Further discussion on team's potential ideas	1) rotation with model no.1 2) translation motion with model no.2 3) Mud-flap (Car wash-like motion) 4) Translation and Rotation
5	Topic 5	

IV Action Items

	Action Items	Responsible	Due Date
1	Email Personal Bios	Everybody	Next Meeting on Fri
2	Thoughts on customer needs / specs	Everybody	Next Meeting on Fri
3	Take major potential ideas into further considerations (Pros & Cons)	Everybody	Next Meeting on Fri
4			
5			

V Decisions

1	Potential mixing and machine motion were roughly determined and needed to be further discussed on Fri
2	Several major ideas were decided for further discussion. 1. Rotation 2. Translation 3. "Car-wash" like motion. 4. Combination of Translation & Rotation
3	2 rough models were built for the swirling motion.
4	Customer's needs should be prioritized soon before further decision.
5	

VI Close Meeting