

3rd Team Meeting / Marble Cake Swirl -P12712

Date: Friday, September 23, 2011
Time: 10:30am-1pm

Location: 4th Floor of COE
Call In:

I Open Meeting

Objective: To define the function of this project and to further discuss about detailed ideas with swirl tools and motion.
Notes: Ryan, Benson, Arwen, Aaron and Kenyon were present for this meeting.

II Action Items from Previous Meeting Responsible Due Date

1			
2			
3			

III Agenda Topic Notes

1	Topic 1: New customer needs	Noise / sanitation
2	Topic 2: Generation of flowcharts to organize procedure and thoughts related to this project	Flow charts and detailed concept pictures were drawn along the way.
3	Topic 3: Development of detailed ideas with swirling tools and motion	Detailed concepts were suggested and drawn during discussion. 6 different tools along with 6 different motions were used while brainstorming.
4	Topic 4: Questions for Wegman's maintenance and production team	Had a meeting with Gary (Maintenance) and Eric (Production).
5	Topic 5	

IV Action Items Responsible Due Date

1	Rubric grading sheet	Aaron	Next Meeting on Tues
2	Peer review (one plus, one minus)	Everybody	Next Meeting on Tues
3	Take major potential ideas into further considerations (Pros & Cons)	Everybody	Next Meeting on Tues
4	Ghant chart	Everybody	Next Meeting on Fri
5			

V Decisions

1	New customer needs were suggested.
2	Several major motion ideas were decided for further discussion. 1. Rotation 2. Translation 3. "Car-wash" like motion. 4. Combination of Translation & Rotation 5. Serpentine Belt
3	Several tools were decided: 1. Soft rake 2.modified whisk 3. Rake (Solid) 4. Soft whisk 5. Single stick 6. worm gear
4	Extra meeting on Sunday at 7pm in Senior Design Lab.
5	

VI Close Meeting