

II. TEAM ROLES

project manager: coordinating dates, deliverables, leading general meetings

physical engineer: oversees mechanical design (form, design)

systems engineer: overall system integration of electrical and physical

budget: makes all purchases, documents receipts, upload information through excel

web editor: organizational lead (folders, table of contents, etc), may upload if necessary

secretary: typing minutes, keeping track of information, room reservations, keeping up with team leaders agenda

customer relations: arranging study/focus groups, customer guru, arranges data, organizes data in visual formats

lead electrical: oversees electrical design

project manager: Ally

physical engineer: Kelly

systems engineer: Connor

budget: Eric

web editor: Nanxi

secretary: Paula

customer relations: Marbella

lead electrical: Ron