

	Norm/Value	Comment
Expectations for Team Behavior	Be respectful to all team members, mentors and faculty	There were a few disagreements within the team that could have been handled better
	Be responsible for your share of the work	Some team members ended up taking on others' work in order to finish the project
	Communicate with team members about progress and problems	
Distribution of Work	Communication with team members if it becomes overwhelming	
	Be upfront with team about work in other classes/other obligations	
Determining Roles and Responsibilities	Listen to the Team Leader	
	Determine strengths and weaknesses of each individual	
Honoring Strengths of Individuals	Utilize team members in major specific tasks	
Interaction with Guide	Professionally	There were multiple communication issues between the team and the guide which resulted in hard feelings, team arguments, and scheduling issues
	Respectfully	
	As often as necessary	
Communication with Each Other	Verbally	
	During weekly meetings	
	Through email, Google docs, and EDGE	
Decision Making	Through consensus considering advice from experts and team members	
	If no consensus can be made, majority will make decision	
ity and Responsibility with Assigned Tasks	Team member should complete tasks to best of their ability	
	If help is needed, team member should communicate that to the team as early as possible	Occasionally problems with stander were not brought to the attention of the entire team Communication with needing help would have helped with getting more of the programming done on time

Integr	Tasks should be completed on time	Very little was accomplished on time in regards to the MSD II schedule
Managing Conflicts When Expectations are NOT met	Communicate issues as early as possible	Issues with not having 2 of each board was not communicated until too late
	Don't attack someone, just present the issues calmly	There were a couple of issues where team members "snipped" at each other but later apologized and worked it out