

# Systems Design Review

October 5, 2012, 1:00 – 2:30PM

## Attendance:

### Team

- Ethan Flow
- Ryan Hare
- Bardia Ghajari
- Frankie Saravia

### Faculty Guides

- Leo Farnand
- Vince Burolla

### Customer

- Dr. Mark Kempfski
- Dr. Kathleen Lamkin-Kennard
- Dr. Jason Kolodziej

## Agenda:

See Systems Design Review Agenda on [EDGE](#)

## Actions:

### Actions taken during meeting:

- Research and change level on ES1 (Ryan, 10/12)
- Change the wording on Constraint 5 (Ryan, 10/12)
- Fix typo on Concept Selection (Bardia, 10/12)
- Change “Laboratory” to “Experiment” on Systems Architecture (Ethan, 10/12)
- Reword Risk 16 (Ryan, 10/12)
- Make Risk Mitigation actions better; focus on extraordinary actions that will need to be taken in order to mitigate risk, not things that would/will be done anyways (Bardia, 10/12)
- Add a column to Risk Mitigation that assigns responsible parties (Ryan, 10/12)
- Add a critical path to the schedule (Ethan, 10/12)
- Add a preliminary test plan to the schedule for DD (Ethan, 10/12)
- Format the Selection Matrices to look nice (Bardia, 10/12)

## Minutes:

- Completed presentation per agenda located on EDGE (see above)
- Received a green light from Faculty Guides to continue on to Detailed Design phase

**Minutes prepared by Ethan Flow on October 12, 2012 at 12:00 AM**