

## Pre System Design Review (PSDR)

September 28, 2012, 12:00PM

### Attendance:

#### Team

- Ethan Flow
- Ryan Hare
- Bardia Ghajari
- Frankie Saravia

#### Guides

- Leo Farnand
- Vince Burolla

#### Other Teams

- P13263 Team
- P13321 Team
- P13417 Team

### Actions:

#### Actions taken during meeting:

- Generate attendance list for SDR, upload to EDGE under Planning & Execution, Project Reviews section (Ethan, 10/1)
- Invite attendees to SDR (Ethan, 10/1)
- Reupload all Meeting Minutes onto EDGE (Ethan, 10/1)
- Create Systems Architecture Block Diagram (Ethan?/Ryan?, 10/1)
- Reassess the Customer Needs priorities (Meet with Dr. Kempinski) (Team, 10/3)
- Change Engineering Specification 12 to "Prototype" instead of "Manufacturing" (Frankie, 10/3)
- Change "n/a"s in the tolerances in Engineering Specifications (Frankie, 10/3)
- Add an Engineering Specification that refers to continual maintenance costs (Frankie/Ryan, 10/3)
- Change Engineering Specifications 5, 6, and 10 tolerances to "Max" (Frankie, 10/3)
- Review Engineering Specifications at Team Meeting on 9/30 (Team, 10/3)
- Add dependencies and verb-noun pairs to Project Schedule (Ethan, 10/3)
- Archive Project Plan and remove link on front-end of EDGE (Ethan, 10/3)
- Reformat Selection Matrices to use Baselines (Bardia, 10/3)
- Redo Functional Decomposition (Ethan, 9/30)
- Strengthen mitigation actions for Risk 4 (Bardia, 10/3)
- Change Risk 17 to be proactive instead of reactive in mitigation action (Bardia, 10/3)

### Minutes:

- Team presented project wiki to Guides and other teams, taking actions
- Team will be meeting on Sunday, September 30 to review actions, Engineering Specifications, and analyses needed to pass SDR
- Presentation lasted approximately 1 hour, 10 minutes

**Minutes prepared by Ethan Flow on September 29, 2012 at 8:00 AM**