Code of Ethics

Team Behavior and Expectations:

-everyone contributes and takes it seriously

-be on time

-follow the Golden Rule (treat others as you would want to be treated)

-aiming for an A

Ensuring Balanced Distribution of Work:

-do as much as possible together; when we do break up make sure individual assignments are clear

- voice your opinion if someone has done too much or too little

How Will You Determine Roles and Responsibilities?

-roles will be assigned based on preference assuming that there is enough jobs for everyone to have what they want; if not we will balance less desirable jobs by assigning multiple people to those jobs

How Will You Honor the Strengths of the Individuals?

-assignments based on the comfort level and expertise of the task at hand

-if someone feels overwhelmed by a specific task, we can assign assistance from another member

How Will You Interact With Your Guide?

-weekly meetings for at least an hour outside of class (Friday 10-11 AM)

-when more time is necessary, discuss meeting time through email

How Will You Communicate With Each Other?

-Golden Rule

-honestly

-email and group texts: respond within 4 hours (or within reason depending on time message sent)

-at least 4 hours advanced notice if you will be absent from meeting or late

-at least 4 hours advanced notice if you get stuck on an assignment and need assistance

-meetings: *Wednesday 5-7 PM, Friday 10-11 AM*

How Will You Make Decisions?

-based on majority since there is an odd number (5 members in group)

What Are the Expectations for Integrity or Responsibility with Assigned Tasks?

-hand in work that you are proud of; do your best

-bring up problems that arise or if you feel someone isn't doing enough

How Will You Manage Conflict or When these Expectations are Not Met?

-if there is a conflict between 2 individuals, first step is to resolve it one on one

-if the one on one discussion doesn't accomplish anything, then bring it to the group and we will solve it together

-if the group discussion fails, refer to our guide (Sarah Brownell)