

Meeting Activity Agenda

15001

Attendees:

- Adam Podolec: Electrical Engineer / Project Lead
- Megan Ehrhart: Senior Electrical Engineer
- Tyler Leichtenberger: Mechanical Engineer
- Noah Schadt: Mechanical Engineer / Team Facilitator
- Jared Green: Senior Mechanical Engineer
- Geni Giannotti: Biomedical Engineer / Treasurer

Current Meeting	Next Meeting
Location: MSD Area	Location: GLE-2271
Start Time: 11:00am	Start Time: 11:00am
End Time: 2:00pm	End Time: 2:00pm
Meeting Date: Tuesday 9/30/14	Meeting Date: Thursday 10/2/14

Old Business Items:

- Discuss Budget / Regulators
- Pre-read packet
- Back up slides
- Mapping
- Test Plan

New Business Items:

- Nazareth discussion
- Review PowerPoint
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Items Left Outstanding:

- Consensus Methods
- Nazareth visit confirmation
- Bio pages

Action items – Owners / Deadline:

- ❖ Team Tasks
 - Work on designated portions of the Presentation
 - Review slides:
 - ❖ Adam Podolec
 - Remember to talk about how we are a beta / alpha group
 - Remember to mention that we invite questions throughout the review
 - Possibly do a wrap up review at the end before asking for questions
 - Remember question breaks after key sections
 - Send Pre-Read Package Tue or Wed
 - Add use scenario slide
- Low priority
- Bio

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- ❖ Megan Ehrhart
- ❖ Tyler Leichtenberger
 - Prepare handout and print before review
 - Contact Dr.KLK about meeting soon w/ Noah
- ❖ Jared Green
 - Add picture to the battery slide
 - Review slides:
 - Present a Nazareth slide
- ❖ Geni Giannotti
 - Add relevant notes / pictures/ videos
 - Add Nazareth slides
 - Review slides:
 - Complete report from foot-lift feasibility test (low priority)
- ❖ Noah Schadt
 - Add NY Times reference to the references
 - Add compression test to the testing plan, send to Tyler
 - Complete report from foot-lift feasibility test (low priority)
 - Review slides: Ankle torque, pure calculations, feasibility testing

Meeting Notes:

- Ran through slides and timed ourselves
 - We had a goal of 40 minutes
 - We ended up at about 38 minutes
- Made specific comments and observations about our presentation
- General comment: make it clear that we have owners for these items
- Went to view the presentation for P15007
 - Decided to show slides from our Nazareth visit
- Team facilitator comment: “for our review we should really remember to smile and be supportive of one another”
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Puns of the week:

- While playing with a soft gel air muscle hand one of the team members said that we be good for back support, then another commented “yeah we could use a pat on the back!”
- (Member 1) “We are presenting after the plane team” (Member 2) “yeah they are so boring”