

P16487 Team Shared Vision for Phase V

Readiness for MSDII

- Evaluate current state of project – [Phung](#)
 - Make sure we are close to meeting all of our objectives
 - Make sure all subsystems are ready
- Check budgeting – [Kent](#)
 - Ensure budget is met for current design (<\$500)
 - Evaluate manufacturing cost or system and make sure it is within budget(<\$250)
- Start preparing for purchasing – [Kent](#)
 - Look into lead times on all parts
 - Get familiar with purchasing forms/rules
- Make a solid plan for MSDII! – [Phung](#)
 - Make a preliminary schedule
 - Set up milestones
 - Establish a strong/detailed end goal
- Assess all remaining risks – [Courtney](#)
 - Make sure all key and critical risks are assessed
 - Actively work on mitigation and what that means for MSDII
 - Contingency plan
- Assess all engineering requirements – [Kyle](#)
 - Make sure all have been met
 - Filter out all unnecessary requirements that aren't specific to project scope
- Review project scope and make sure we are still on track/haven't missed anything – [Courtney](#)
- Check EDGE – [Zak](#)
 - Review previous phases and make sure all documentation has been updated
 - Review Guide comments to ensure all issues from other phases have been addressed
- Check in with guide – [Phung](#)
 - Determine if we are still on the right track
 - Determine what is expected for MSDII
 - What can we do better/what are we insufficient at currently?
- Check in with customer – [Kyle](#)
 - Send design to Kathleen to make sure she approves!
 - Ask for any input before we proceed with build