

Value	5 - Outstanding	4 - Acceptable	3 - Needs Improvement	2 - Poor	1 - Unacceptable
<b>Teamwork and Commitment</b>	Team member is always on time and ready to work by the time specified by the group. They are engaged during team meetings, class and customer interactions and do their share of the work promptly.	Team member is usually on time and ready to work by the time specified by the group. They are usually engaged during team meetings, class and customer interactions and often do their share of the work promptly.	Team member is sometimes on time and ready to work by the time specified by the group. They aren't always engaged during team meetings, class and customer interactions and do their share of the work but not always promptly.	Team member is often late and not ready to work by the time specified by the group. They are distracted during team meetings, class and customer interactions and don't always do their fair share of the work.	Team member is always late or doesn't show up and not ready to work by the time specified by the group. They are counterproductive during team meetings, class and customer interactions and never do their fair share of the work.
<b>Integrity and Ethics</b>	Team member consistently follows through to complete tasks. They are always honest. They do not take credit for other member's work and acknowledge efforts made by others. They always give credit to the correct contributors and cite references when necessary.	Team member consistently follows through to complete tasks. They are always honest. They usually do not take credit for other member's work and acknowledge efforts made by others. They usually give credit to the correct contributors and cite references when necessary.	Team member does not always follow through to complete tasks. They are not always honest. They sometimes take credit for other member's work and do not acknowledge efforts made by others. They sometimes give credit to the correct contributors and cite references when necessary.	Team member almost never follows through to complete tasks. They are consistently dishonest. They often take credit for other member's work and do not acknowledge efforts made by others. They often do not give credit to the correct contributors and cite references when necessary.	Team member is never reliable or follows through to complete tasks. They are consistently dishonest. They consistently take credit for other member's work and refuse to acknowledge efforts made by others. They never credit to the correct contributors or cite references when necessary.
<b>Attitude and Professionalism</b>	Team member is motivated, positive, encouraging and committed to the team and the project. They take pride in producing high quality work. In addition, the team member always demonstrates a high level of professionalism with their work, dress, and effort.	Team member is usually motivated, positive, encouraging and committed to the team and the project. They often take pride in producing high quality work. In addition, the team member usually demonstrates a high level of professionalism with their work, dress, and effort.	Team member can sometimes be motivated and committed to the team and the project but may not always be positive or encouraging. They do not make an extra effort in trying to produce high quality work. In addition, the team member sometimes demonstrates a high level of professionalism with their work, dress, and effort.	Team member is rarely be motivated and committed to the team and the project and is not positive or encouraging. They do not make an extra effort in trying to produce high quality work. In addition, the team member often does not demonstrate a high level of professionalism with their work, dress, and effort.	Team member is never be motivated or committed to the team and the project and is not positive or encouraging. They do not make any effort in producing high quality work. In addition, the team member never demonstrates a high level of professionalism with their work, dress, and effort.
<b>Communication</b>	Team member responds to emails/texts in a timely manner. They share concerns with the group without shutting others' ideas down. Their contributions hold value and clearly think before they speak. The team member only takes on an amount of work they can handle, while making sure it is still their fair share. In addition, team member utilizes the shared folder in google docs to share their contributions with the group.	Team member usually responds to emails/texts in a timely manner. They share concerns with the group without shutting others' ideas down. Their contributions hold value. The team member usually takes on an amount of work they can handle, while making sure it is still their fair share. In addition, team member often utilizes the shared folder in google docs to share their contributions with the group.	Team member responds to emails/texts eventually. They struggle to get their point across without down playing others. Their contributions are good, but at times lack clarity. The team member sometimes takes on an amount of work they can handle, while it is sometimes not their fair share. In addition, team member sometimes utilizes the shared folder in google docs to share their contributions with the group.	Team member is often hard to contact and does not think before they speak. Their contributions to the group lack real value. The team member rarely takes on an amount of work they can handle, while taking less than their fair share. In addition, team member rarely utilizes the shared folder in google docs to share their contributions with the group.	Team member never responds to efforts to contact them. They do not think before they speak. Their contributions to the group lack real value and often offend others. The team member never takes on an amount of work they can handle, while continuously not taking their fair share. In addition, team member never utilizes the shared folder in google docs to share their contributions with the group.
<b>Accuracy and Completeness</b>	Team member will always do their share of the work to the best of their ability and held to a high standard of quality. They will document all of their work both in their logbooks, EDGE, and the shared folder if necessary. They will also consult with other members of the discipline to ensure an accurate, thorough job. All work is clearly conveyed to and understood by members of other disciplines. The information and final product will be easily accessible to all team members and their guide.	Team member will often do their share of the work to the best of their ability and held to a high standard of quality. They will usually document all of their work both in their logbooks, EDGE, and the shared folder if necessary. They will usually consult with other members of the discipline to ensure an accurate, thorough job. All work is often conveyed to and understood by members of other disciplines. The information and final product is usually easily accessible to all team members and their guide.	Team member will sometimes do their share of the work to the best of their ability and held to a high standard of quality. They may document all of their work both in their logbooks, EDGE, and the shared folder if necessary. They often do not consult with other members of the discipline to ensure an accurate, thorough job. All work is sometimes conveyed to and understood by members of other disciplines. The information and final product is sometimes easily accessible to all team members and their guide.	Team member will almost never do their share of the work to the best of their ability or to a high standard of quality. They often do not document their work both in their logbooks, EDGE, or shared folder. They rarely consult with other members of the discipline to ensure an accurate, thorough job. All work is not conveyed to and understood by members of other disciplines. The information and final product is often not easily accessible to all team members and their guide.	Team member will never do their share of the work to the best of their ability or to a high standard of quality. They do not document their work both in their logbooks, EDGE, or shared folder. They refuse to consult with other members of the discipline to ensure an accurate, thorough job. All work is not conveyed to or understood by members of other disciplines. The information and final product is often not easily accessible or cannot be found by team members and their guide.