

Team Self-Critique	Score: 1-5** (low to high)	Plan to Address (or how it was addressed)
Major Issues Encountered*		
Norms & values:		
- Team dynamics: conflict, leadership/control, communication	3	More direct team communication, include weekly schedule for plans
- Individual behavior/performance/participation	3	Dedicate more time individually, work on individual tasks
Logistics: scheduling meetings, scheduling work	4	Include more concrete deliverables, divide work into groups
Skills gap?	3	Rely on subject matter experts, learn from each other
Customer requirements: access to customer, clarity of reqmts, behavior (support, commitment, attitude)	5	Objectives were pretty clear from the start
Engineering requirements: quality, completeness, flowdown to subsystems, traceability	4	Keep on task, continue with testing
Risk assessment and mitigation plans: missed important risks, focus on minor issues, ineffective mitigation plans, etc.	4	Continue to updated risk assesment as project changes
Project planning & tracking: unrealistic schedule, poor tracking, not proactive, no accountability	3	Try to follow projected schedule and gantt chart.
Systems design: benchmarking inadequate, limited concepts, functional decomposition gaps, mapping between functional and physical architecture, interface complexity, etc.	3	Implementation still needs to take place, follow flow charts in process
Engineering analysis & feasibility: analysis gaps or prioritization, appropriateness of analysis, timing, etc.	3	Create more detail feasibility
Detailed design: scope, complexity, resources, time, etc.	4	Lean on SME, be efficient with time remaining
Test planning: ambiguity, implementation difficulty, resources, ownership	3	Didn't have sufficient testing time, understand main code base better will help with setting up testing environment
Design reviews: participation, value-add	4	Put in a little more detail/time finish presentation
Self-Assessment		Comments
Knowledge: Consider team members knowledge, and ability to learn tools, procedures, methods, equipment and materials.	3	Devote more time to understanding full scope of project
Technical: Consider team members technical competency within application areas required such as mechanical, electrical, software, etc. As necessary, also consider technical competency <i>outside</i> application area.	3	Devote more time to understanding full scope of project
Creativity: Consider the team members creativity with regards to contributions such as design, assembly, testing, debug, documentation, presentations, etc.	4	Continue to think of new and creative ideas, listen to team members ideas
Quality: Consider the accuracy and thoroughness of team and assess results in terms of errors, rework, and ability to complete tasks correctly the first time.	3	Still relays on ability to test. Most of edge page material was completed correctly the first time.
*Edit issues list as appropriate		
** Give your team a score on how effectively you dealt with the issue or assessed yourselves		