**Team: P20652      Engineer: Alexander Pegot Ogier**

**What were the outcomes of the prior phase?**

1. What did I plan to do?

For the first phase of MSD 1, I just followed the modules as they came. As the team started to know each other and we did not have any assigned roles and did not know the strength of our teammates, it was difficult to set tasks.

2. What did I actually do?

I did follow the modules thoroughly. Yet, I believe it needs to be more detailed than what the MSD agenda is.

3. What did I learn? How were plan and reality different?

In the forming stage of a group, setting up plans may not work. I learned that activities like the ones done at the start of the project are very important to set confidence and unity in the group. It shows the values of people.

**Team level goal for next phase**

Create a system design while cross checking it with all the information recollected in the first stage of the project. The efficient and effective use of people and task management will be crucial for the success of this phase.

**What do I plan on doing to ensure that my team has a successful review at the end of the next phase?**

1. Being the facilitator I will constantly post activities that must be done in the Click Up website.
2. Modify constantly the gantt chart that will have all of our activities we must complete. Also it will contain percentage of completion that will help us revisit any uncompleted tasks.
3. Doing teamwork to complete tasks and do not spend 100 hours.
4. Integrate myself in tasks that I may not be as skillful as others to gain knowledge about other topics within the project.

**What is standing in my way of meeting my next phase goals?**

Teamwork is the most important task to complete this project. We cannot spend 80 hours a week independently trying to figure out a way to solve a problem. By doing teamwork we will be able to handle problems and find the best solutions.

We will have weekly update meetings to ensure this teamwork skill in enhanced and developed more so we can exceed expectations within our projects.