

Presenter _____ Topic _____ Evaluator _____

Instructions: For each numbered category, mark No, Somewhat, or Yes based on your observation of this session. You may use the points listed below the numbered category to help you with your assessment.

Category	No	Somewhat	Yes
1. Organized presentation			
Clearly stated what the presentation will cover			
Established relevance of topic			
Appropriate summary/conclusion			
Free of extraneous content that could be distracting			
2. Adequate, clear graphics			
Written materials are readable			
Written materials are free of clutter			
3. Engaged audience			
4. Positive class interactions			
Open to questions and comments from the class			
Responsive to questions being asked			
Answers questions honestly			
5. Speaker was confident			
Avoided the use of written notes			
Presentation flowed naturally			
Speaker made eye contact and could be heard clearly			
6. Appropriate length presentation			

List two strengths of this speaker/session:

- 1.
- 2.

List two areas of improvement for this speaker/session:

- 1.
- 2.

What have you learned from this session that you can apply to your own teaching?